# ACTION PLAN FOR 2019 AND 2020

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| **Overall goal:** | **Effect indicators:** |
| Further development of a modern and efficient public procurement system | European Commission Annual Progress Report for the Republic of Serbia  IV (Report for 2018) - No progress made  TV (Report for 2019) - Progress made  TV (Report for 2020) - Progress made |
|  | New applicable PPL  IV (2019) - in preparation  TV (2020) – in application |
| **Specific objectives:** |  |
| 1) Increasing efficiency and cost-effectiveness of public procurement | **Outcome indicator:** |
| procedures | Number of conducted public procurements with electronic submission of bids |
|  | IV (2019) - 0 |
|  | TV (2020) - 20 |
| 2) Strengthening competition at the public procurement market | **Outcome indicator:**  Number of bids per public procurement procedure:  IV (2019) - 2.2  TV (2020) - 3 |
| 3) Reducing risks of irregularities in the public procurement system | **Outcome indicator:**  Number of trainings organised to reduce the risks of irregularities  IV (2019) - 11  TV (2020) - 7 |
| 4) Promoting and stimulating environmental and social aspects in | **Outcome indicator:** |
| public procurements and innovations | Number of conducted public procurements with applied environmental criteria |
|  | IV (2019) – no data2 |
|  | TV (2020) - 1 |
| **MEASURES FOR IMPROVING PUBLIC PROCUREMENT SYSTEM** | |

1 Initial values were inserted into the Action plan up to 30 June 2019.

2 The existing Public Procurement Portal does not allow to track the number of public procurements conducted by applying environmental criteria. The new Public Procurement Portal which, pursuant to the provisions of the new PPL, is going to be fully functional as of July 2020, will allow the monitoring of this indicator.

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| **MEASURE 1. IMPROVING THE LEGAL FRAMEWORK** | | | | **Outcome indicators:**  The new applicable PPL IV (2019) - in preparation  TV (2020) - in application | | | |
| **Activity** | **Responsible institutions (leader and implementing partners)** | **Estimated financial means** | **Source of funding** | | **Deadline** | **Output indicator** | **Method of**  **verification** |
| Proposing the new PPL | MFIN PPO | EUR 7,000 (RSD 840,000.00)  EUR 63,000 (RSD 7,560,000.00) | Budget/PPO  Foreign aid/PPO | | 4th Quarter of 2019 | The Law is adopted | Published in  “Official Gazette of the Republic of Serbia” |
| Adoption of  by-laws under the new PPL | MFIN  PPO  MoE  Government | EUR 5,000 (RSD 600,000.00)  EUR 45,000 (RSD 5,400,000.00) | Budget/PPO  Foreign aid/PPO | | 1st Quarter of 2020 | By-laws are adopted | Published in  “Official Gazette of the Republic of Serbia” |
| Proposing amendments to the LPPPC | MoE PPPC |  |  | | 4th Quarter of 2020 | Amendments to the LPPPC are adopted | Published in  “Official Gazette of the Republic of Serbia” |
| **MEASURE 2. STRENGTHENING INSTITUTIONAL FRAMEWORK** | | | | **Outcome indicators:**  The new applicable PPL  IV (2019) – in preparation  TV (2020) - in application  Number of employees in the PPO: IV (2019) – 23 | | | |

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|  | | | | TV (2020) - 44  Number of certified officers:  IV (2019) – 4434  TV (2020) – 4800 | | | |
| **Activity** | **Responsible institutions (leader and implementing partners)** | **Estimated financial means** | **Source of funding** | | **Deadline** | **Output indicator** | **Method of**  **verification** |
| Adopting the Rulebook on Internal Organisation and  Systematisation of Jobs in the Public Procurement Office | PPO |  |  | | 1st Quarter of 2020 | Rulebook is adopted | The Government’s Conclusion on  Issuing Permission to the Rulebook |
| Organising examin for  public procurement officers | PPO |  |  | | Continuous task | Increased number of  certified officers | The Register of public procurement officers |
| Organising workshops to harmonise the  positions of the PPO, the RC, MFIN and the SAI on  the new PPO | PPO RC MFIN SAI |  |  | | Continuous task | Number of organised workshops - two per year | The minutes and reports from workshops |
| Trainings of the Police, Public Prosecutor’s Office,  SAI, and other institutions in the area of public procurement | PPO RC MFIN SAI |  |  | | Continuous task | Organised at least two trainings | Publishing on the website |

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| Making analysis and recommendation to increase the number of green public procurements and  appropriate guidelines | PPO | EUR 1,000 (RSD 120,000.00)  EUR 9,000 (RSD 1,080,000.00) | Budget/PPO  Foreign aid/PPO | | 4th Quarter of 2019 | Analysis, recommendations and guidelines are completed | Publishing on the website |
| Making analysis for improving participation of small and medium enterprises in PP procedures | PPO  MoE | EUR 1,000 (RSD 120,000.00)  EUR 9,000 (RSD 1,080,000.00) | Budget/PPO  Foreign aid/PPO | | 4th Quarter of 2019 | Guidelines and recommendations completed | Publishing on the website |
| Promotion of  guidelines on green public procurement | PPO SCC |  |  | | 4th Quarter of 2019 | Organised at least one seminar/workshop | Report from the  seminar/workshop |
| Making comparative analysis of legal and practical solutions in the domain of detecting and  preventing irregularities in public procurement procedures in  selected Member States  of the European Union | MEI PPO |  |  | | 4th Quarter of 2019 | Analysis completed | Publishing on the website |
| **MEASURE 3. UPGRADING ELECTRONIC PUBLIC PROCUREMENT** | | | | **Outcome indicators:**  The new applicable PPL  IV (2019) - in preparation  TV (2020) - in application | | | |

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|  | | | | Number of submitted electronic bids  IV (2019) - 0  TV (2020) – 20 | | | |
| **Activity** | **Responsible institutions (leader and implementing partners)** | **Estimated financial means** | **Source of funding** | | **Deadline** | **Output indicator** | **Method of**  **verification** |
| Developing all technical  specifications for modules of  electronic public procurement | PPO | EUR 9,000 (RSD 1,080,000.00)  EUR 81,000 (RSD 9,720,000.00) | Budget/PPO  Foreign aid/PPO | | 4th Quarter of 2019 | Technical specifications completed | Specifications used for developing the Portal |
| Developing the module of the new Public Procurement Portal in part for e-bids | PPO ITE | EUR 90,000 (RSD 10,800,000.00) | Foreign aid/ITE | | 2nd Quarter of 2020 | Module for submitting e-bids is functional | Access to the module within the Portal |
| Developing module of the new Public  Procurement Portal for e-catalogue, dynamic  procurement system, e-planning, and e-complaint | PPO ITE | EUR 120,000 (RSD 14,400,000.00) | Foreign aid/ITE | | 4th Quarter of 2020 | Module for e-catalogue, dynamic procurement  system, e-planning, and e-complaint are functional | Access to modules within the Portal |
| Developing guidelines and other material for trainings to use electronic procurement module | PPO | EUR 1,000 (RSD 120,000.00)  EUR 9,000 (RSD 1,080,000.00) | Budget/PPO  Foreign aid/PPO | | 2nd Quarter of 2020 | Guidelines and other material for trainings are developed | Publishing on the website |

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| Developing options to enable the use of *Open Contracting Data Standard* | PPO | EUR 10,000 (RSD 1,200,000.00)  EUR 90,000 (RSD 10,800,000.00) | Budget/PPO  Foreign aid/PPO | | 4th Quarter of 2020 | *Open Contracting Data Standard* in use | Availability of option within the Portal |
| **MEASURE 4. STRENGTHENING ADMINISTRATIVE CAPACITIES** | | | | **Outcome indicators:** | | | |
| **EDUCATION** | | | | The new PPL in application | | | |
|  | | | | IV (2019) - in preparation | | | |
|  | | | | TV (2020) - in application | | | |
|  | | | | Number of organised trainings during the year: | | | |
|  | | | | IV (2019) – 2 | | | |
|  | | | | TV (2020) – 6 | | | |
|  | **Responsible** | **Estimated** | **Source** | |  | **Output indicator** | **Method of** |
|  | **institutions** | **financial** | **funding** | |  | **verification** |
| **Activity** | **(leader and** | **funds** |  | | **Deadline** |  |
|  | **implementing** |  |  | |  |  |
|  | **partners)** |  |  | |  |  |
| Developing templates of tender  documentation | PPO | EUR 1,500 (RSD 180,000.00)  EUR 13,500 (RSD 1,620,000.00) | Budget/PPO  Foreign aid/PPO | | 1st Quarter of 2020 | Developed templates | Publishing on the website |
| Developing templates of framework  agreements | PPO | EUR 1,200 (RSD 144,000.00)  EUR 10,800  (RSD 1,296,000.00) | Budget/PPO  Foreign aid/PPO | | 1st Quarter of 2020 | Developed templates | Publishing on the website |
| Organising trainings for contracting authorities | PPO SCC |  |  | | Continuous task | Number of organised trainings - two per year | Reports on trainings |

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| Organising trainings for bidders | PPO SCC |  |  | Continuous task | Number of organised trainings - two per year | Reports on trainings |
| Organising trainings for micro, small and medium enterprises | PPO SCC |  |  | Continuous task | Number of organised trainings - two per year | Reports on trainings |

# ABBREVIATIONS:

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| IV | Initial value |
| TV | Target value |
| EU | European Union |
| SAI | State Audit Institution |
| PPPC | Public-Private Partnership Commission |
| MFIN | Ministry of Finance |
| MEI | Ministry of European Integration |
| RC | Republic Commission for the protection of rights in public procurement procedures |
| ITE | Office for Information Technologies and E-Government |
| MoE | Ministry of Economy |
| SCC | Serbian Chamber of Commerce |
| PPL | Public Procurement Law |
| LPPPC | Law on Public-Private Partnerships and Concessions |

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